

Covid-19 Plan for 3-5 Freeman Rd

SHARING INFORMATION



- Setup email group for **sharing** information.
- Put a notice in the Lift for social distancing
- Setup an online **survey** of residents to start preparing for COVID-19 now
- Put apartment door **notice** template online

VENTILATION



- Increase the operating times of foyer ventilation fans to run **24hrs**
- Turn on garbage chute **fan**

SANITATION



- Retain regular **cleaning** schedules for the building and the garbage bins
- **Disinfecting** the lift buttons regularly
- Putting a **sanitizer bottle** in the foyer

BUILDING MAINTENANCE



- **Delaying** next fire compliance audit to avoid tradespeople entering every apartment in the building
- Only approve **emergency repairs** in common areas and apartments until further notice